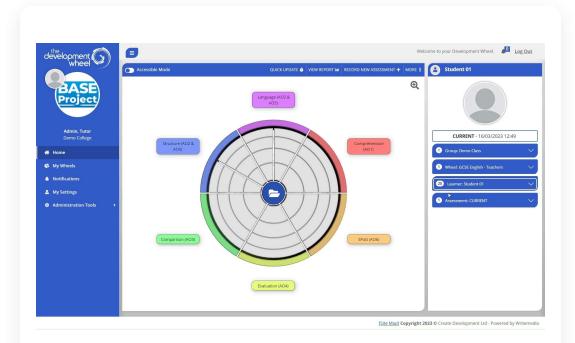
How do I colour a cell?



- 1. Select the cell you wish to update, and the statement window will open in the right-hand panel.
- 2. At the top of this panel are 3 coloured boxed which show the cell status. To identify the cell as a **Target**, click the red status box. The cell will now turn red.
- 3. Many statements will contain bullet point tasks which need to be achieved to complete the cell. Once you accomplish a task and click on the bullet point, the tick will turn Green, and the status box will change to **Partial**. Additionally, the cell on the wheel will turn Amber.
- 4. Once all bullet points have been ticked, the status box will change to **Target**, and the cell will turn Green.